

# Jenkintown School District Volunteer Application

Dear Jenkintown Families,

One of the keys to Jenkintown's success has always been the active support of our parent community. There are many opportunities to volunteer at Jenkintown. You can visit the Home & School section of the district website to see all of the opportunities available to you.

Volunteers require clearances. Please follow the Volunteer Information on the district website to begin the process.

<https://www.jenkintowndrakes.org/about-us/volunteer-information/>

Once you have the clearances (or signed FBI Certification Waiver), please email them to Neil Bangor, [bangorn@jtowndrakes.org](mailto:bangorn@jtowndrakes.org) or Kristen Reed, [reedk@jenkintown.org](mailto:reedk@jenkintown.org)

Please do not let this process keep you from volunteering at Jenkintown. We are happy to help you. If cost is an issue for the fingerprinting, there is financial assistance (please confidentially contact Kristen Reed). Once completed the clearances are good for five years. Our goal is for every Jenkintown volunteer to obtain clearances to volunteer at school. We can't thank you enough for taking the time to get involved. We rely on you to make the school a special place for our precious children.

Thank you,  
Jenkintown Home & School Association  
[hsapresident@jtowndrakes.org](mailto:hsapresident@jtowndrakes.org)

## **This is what is needed:**

1) State of PA Criminal History clearance (Act 34). Free for volunteers.

<https://epatch.pa.gov/home>

2) State of PA Child Abuse clearance (Act 151). Free for volunteers.

<https://www.compass.state.pa.us/cwis/public/home>

3) Federal Criminal History (Act 114) with finger printing. This is only if you have NOT lived in PA for 10 consecutive years. If you have NOT lived in PA for 10 consecutive years, use the link below or on the Volunteer Information page. For the FBI Criminal History check, pay a fee and register to be fingerprinted. If you have lived in PA for 10 consecutive years, you may sign the affidavit attached. Our ID number is 1KG6XN

<https://uenroll.identogo.com/>

**All Clearances Are Required to Be Dated Within One Year of the Application**

## Volunteer Checklist for Approval

Name of Volunteer: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Check off: (For Office Use Only)

Signed and dated Volunteer Affirmation

State of PA Criminal History clearance (Act 34)

Child Abuse History Clearance

FBI Fingerprinting

**-OR-**

Signed FBI Certification Waiver (PA 10 Year Continuous Residents ONLY)

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL HIGHLIGHTED AREAS MUST BE COMPLETED PRIOR TO SUBMISSION**

## VOLUNTEER AFFIRMATION

I \_\_\_\_\_, agree to serve as a volunteer in the Jenkintown School District. I affirm that I have read District policy and I agree to follow the guidelines laid forth in the administrative regulation including but not limited to those restated below.

I understand that the teacher or supervisor who is employed by the District is the decision maker, and I will respect his/her authority during any and all volunteer activities. When working with students, chaperoning field trips or school activities, I will report all incidents of inappropriate behavior or any situations that I witness in which students might be in danger to the teacher or supervisor in charge of the activity.

I understand that as a volunteer I will be viewed as a representative of the School Board and administration. I will conduct myself in a professional manner and will maintain a professional relationship with students. When information of a personal or confidential nature is raised, I will refrain from imposing my own personal opinion on students.

I agree to respect the privacy and anonymity of each child by maintaining the confidentiality of any confidential information that I receive while serving as a volunteer.

I agree to report all incidents of suspected child abuse to the teacher or supervisor in charge of my volunteer activities.

I assume responsibility for being familiar with and following district policies and for receiving any volunteer training that is pertinent to my volunteer activities.

I am aware of, and will comply with District policies and administrative regulations regarding child abuse identification and reporting; prohibition of discrimination; prohibition of unlawful harassment; student accidents; student hazing, student discipline; drugs; alcohol; tobacco; and accommodation of special needs students.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**DISCLOSURE STATEMENT APPLICATION FOR VOLUNTEERS Required by the Child Protective Service Law 23 Pa. C.S. Section 6344.2 (relating to volunteers having contact with children)**

I swear/affirm that I am seeking a volunteer position and AM NOT required to obtain a certification through the Federal Bureau of Investigation (FBI), as:

- The position I am applying for is unpaid; and
- I have been a resident of Pennsylvania during the entirety of the previous ten-year period.

I understand that if I have not been a resident of Pennsylvania during the entirety of the previous ten-year period, but have received certification from the FBI since establishing residency, I must provide a copy of the certification to my employer and am not required to obtain any additional FBI certifications.

I swear/affirm that, if providing certifications that have been obtained within the preceding 60 months, I have not been disqualified from service as outlined below or have not been convicted of an offense similar in nature to a crime listed below under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Chapter 25 (relating to criminal homicide) Section 2702 (relating to aggravated assault) Section 2709.1 (relating to stalking) Section 2901 (relating to kidnapping) Section 2902 (relating to unlawful restraint) Section 3121 (relating to rape) Section 3122.1 (relating to statutory sexual assault) Section 3123 (relating to involuntary deviate sexual intercourse) Section 3124.1 (relating to sexual assault) Section 3125 (relating to aggravated indecent assault) Section 3126 (relating to indecent assault) Section 3127 (relating to indecent exposure) Section 4302 (relating to incest) Section 4303 (relating to concealing death of child) Section 4304 (relating to endangering welfare of children) Section 4305 (relating to dealing in infant children) Section 5902(b) (relating to prostitution and related offenses) Section 5903(c) (d) (relating to obscene and other sexual material and performances) Section 6301 (relating to corruption of minors) Section 6312 (relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.

I swear/affirm that I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current certifications obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of certification shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that certifications obtained for the volunteering purposes can only be used for that purpose and cannot be used for employment purposes.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my certifications.

I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Witness: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_