



The School District of Jenkintown
Lunchroom/Recess Aide (K-6)
Job Posting

The School District of Jenkintown is seeking enthusiastic, energetic, student-centered adults to monitor and assist students during elementary lunch and recess.

Job Summary/Expectations:

- Successful candidates will help students access their lunch while in the cafeteria and supervise students during recess to ensure their safety.
- Praise students for positive behavior.
- Teach students how to play at recess to be safe and have fun.
- Clean tables, if needed.
- Maintain confidentiality about students in accordance with school guidelines.
- Maintain a positive demeanor at all times including, but not limited to, use of appropriate language.
- Maintain an appropriate record of punctuality and attendance.
- Demonstrate an openness to suggestions for improving performance.
- Demonstrate a willingness to assist and work cooperatively with colleagues.
- Follows all policies, rules and procedures established by the school.
- Performs such other tasks and assumes such other responsibilities as assigned by the principal or designee.

Qualifications:

- High School Diploma or equivalent required.
- Previous experience working with students in a school setting preferred.
- Must enjoy working with children.

Terms of Employment:

- 10-month part-time position following the district calendar.
- 11:30-1:30 pm daily.
- Salary: \$15.00 per hour.

External Candidates:

- Upon hiring, you will be required to provide Acts 34 (Criminal History), 114 (Federal Criminal History), and 151 (Child Abuse) clearances, and other mandatory employment forms. See our website for more information (<https://jenkintowndrakes.org/employment/>).

Deadline to Apply:

- Open until filled.
- Interested candidates should send their resume to the Director of Human Resources & Curriculum, Mr. Steven Van Mater, at vanmaters@jtowndrakes.org.

*The School District of Jenkintown is committed to a culture of inclusivity and belonging.
We value diversity in backgrounds and experiences and are proud to be an Equal Opportunity Employer.*