

The School District of Jenkintown

Educating the Children of Jenkintown Since 1874

Co-Ed Intramural Flag Football Coach/Program Coordinator

The School District of Jenkintown is seeking an enthusiastic and organized Co-Ed Intramural Flag Football Coach/Program Coordinator to lead our new after-school league for students in grades 5-8. Reporting directly to the Athletic Director, the Coach/Program Coordinator will oversee all aspects of this six-week pilot program while fostering teamwork, sportsmanship, leadership, and student engagement. We are seeking a positive role model who enjoys working with students and is committed to creating a fun, safe, and inclusive environment where every participant can learn, compete, and grow.

Anticipated Start Date: September 2026 on Mondays (Anticipated: 9/14, 9/28, 10/5, 10/12, 10/19, 10/26)

Stipend: \$1000

Key Responsibilities:

- Organize and supervise all league activities, games, and weekly operations.
- Promote the program within the school and manage student registration process.
- Create balanced teams and manage equitable playing time for all participants.
- Officiate games while teaching the rules, skills, and sportsmanship of flag football.
- Communicate effectively with students, families, the Athletic Director, school administration, and other staff as appropriate.
- Maintain a safe, organized, and inclusive environment for all participants from 5:45-7:15 including setup, arrival, and dismissal.

Qualifications:

- Previous coaching, officiating, or youth recreation experience preferred.
- Strong leadership, communication, and organizational skills.
- Ability to create a positive experience for students of varying skill levels.
- Report directly to the Athletic Director and provide regular updates regarding the program, student participation, and any concerns.

How to Apply:

- Interested candidates should submit the following application materials to Mr. Steven Van Mater, Director of Human Resources & Curriculum, at hr@jtowndrakes.org by **Wednesday, August 12th**.
 - Cover letter and resume
 - Current Act 34 (Criminal History), 151 (Child Abuse), 114 (FBI) clearances.
- Applications will be reviewed on a rolling basis until the position is filled.

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At Jenkintown, we believe that athletic and co-curricular experiences offer valuable opportunities for students to learn and grow. Our coaches strive to create an environment that fosters growth, development, and success for their athletes. We are seeking candidates who possess a deep knowledge and passion for their sport, prioritize sportsmanship and safety, and are committed to the development of both their student-athletes and the overall program, on and off the field. In addition, coaching candidates must have strong communication skills and consistently demonstrate professionalism.

The School District of Jenkintown is committed to a culture of inclusivity and belonging.

We are committed to creating a diverse and inclusive workplace and fostering an environment where all students and staff can thrive.

We value diversity in backgrounds and experiences and are proud to be an Equal Opportunity Employer.